

PROJECT

Website Redesign — Acme Corp

Billing period: 01 Sep – 30 Sep 2026 | Issued: 10 Oct 2026 | Due: 24 Oct 2026

FROM

alex.morgan@samplemail.com
+92 300 9876543, Sample City

BILL TO

Acme Corp — Attn: John Smith
45 Client Avenue, Client Town

DESCRIPTION	HOURS	RATE	AMOUNT
Homepage design & layout	12	\$45	\$540
Logo concepts (3 options)	6	\$45	\$270
Revisions & feedback rounds	3	\$45	\$135
Subtotal (21 hours)			\$945
Tax			\$0
TOTAL DUE			\$945

PAYMENT TERMS

Payment due within 14 days via bank transfer. Late payments may incur a 2% monthly fee. Thank you for working with me!